



DEPARTMENT OF THE ARMY
U.S. ARMY SECURITY ASSISTANCE COMMAND
5701 21ST STREET
FORT BELVOIR, VA 22060-5940

REPLY TO
ATTENTION OF

AMSAC-BP

26 October 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Program Management (PM), Technical Assistance (TA) and Other Specialized Case Funded Guidance (USASAC 04-12)

1. The purpose of implementing this directive is to formalize guidance relative to preparing Letters of Acceptance (LOA) that qualify for PM, TA and/or "other" specialized case funded activities or functions. Effective the date of this memorandum, PM, TA and other specialized case funded activities or functions should be applied to new LOAs as defined below and should be prepared IAW subparagraphs 1.a-c.

a. Program Management is defined as a direct cost to the customer to recover "nonroutine" management efforts for the U.S. Army Security Assistance Command (USASAC) and Security Assistance Management Directorate (SAMd) costs as described below. The performing Command should coordinate with USASAC and other supporting Commands to determine when PM lines are required on a given LOA.

(1) A major weapons system sale which supports a total package effort includes efforts such as training, contractor logistical and/or technical support, and engineering services, etc.

(2) Nonstandard item or nonstandard program support which is defined as materiel that may or may not have a national stock number, may deviate from the standard DoD configuration, is normally not stocked, stored or issued through the normal DoD supply system channels. The DoD has no future plans to stock the item or to provide routine logistical support through normal processes.

(3) The management efforts required to expedite deliveries that are less than the standard published or contractually developed lead-time.

(4) Equipment modifications to improve operational capabilities.

(5) Extraordinary management efforts required to initiate contracts to fulfill a foreign customer requirement such as efforts for a stand-alone equipment buy.

(6) Efforts required to produce customer unique reports.

(7) Coproduction programs.

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(8) Travel costs required to support above actions.

b. Technical Assistance is defined as a direct cost to the customer specifically used to recover costs associated with “nonroutine” tasks for organizations outside of USASAC and the SAMDs. Activities could include providing integrated logistics support, technical assistance and support, contracting efforts, contractor training, engineering and services, and conducting inspections in support of programs identified in paragraph 1a.

c. Examples of other case funded activities and functions that are defined as specialized services and performed by the U.S. Government on behalf of foreign customers are:

- (1) Quality Assurance Teams
- (2) Mobile Training Teams
- (3) Site Survey Teams
- (4) Joint Visual Inspection Teams
- (5) Technical Assistance Field Teams

2. Funding for security assistance reviews should be in accordance with the Security Assistance Management Manual, Chapter 6, and Table C6, T6.

3. The Military Articles and Service List (MASL)/Generic Code R6B applies to Program Management; M1E applies to Technical Assistance with an associated note describing the service to be performed. Other case funded activities should also use MASL/Generic Code M1E and a description of the service.

4. The enclosed matrix should be used to provide the source of funding for case execution manpower.

5. All program management line costs and associated activities will be reported to the Performance Based Cost (PBC) models. Those TA costs with supportable activity will also be reported to the PBC model. Those TA costs that do not support the administration and execution of the case are not reportable to PBC.

6. The USASAC point of contact is Ms. Vanessa Glascoe, AMSAC-BP, 703-806-2379 or DSN 656-2379, email: Vanessa.Glascoe@usasac.army.mil.

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7. Request widest dissemination.

8. USASAC – The Army's Face to the World.

FOR THE COMMANDER:

Encl



RICHARD G. ALPAUGH
Deputy to the Commanding General

DISTRIBUTION:

Mr. David Sharman, Director, Security Assistance Management Directorate, U.S. Army
Communications-Electronics Command, Fort Monmouth, NJ 07703-5000
Mr. Gilbert Liptak, Director, Security Assistance Center, U.S. Army Tank-automotive and
Armaments Command, Warren, MI 48397-5000
Mr. Daniel Stackwick, Director, Security Assistance Management Center, U.S. Army Joint
Munitions Command, 1 Rock Island Arsenal, Rock Island, IL 61299-6000
Ms. Andrienne Pope-Kelly, Acting Director, Security Assistance Management Directorate
U.S. Army Aviation and Missile Command, Redstone Arsenal, AL 35898-5000
Mr. John Daniele, Chief, Strategic Plans and Programs Division, Program Executive Officer,
Simulation, Training and Instrumentation, 12350 Research Parkway, Orlando, FL 32816-3276
Colonel Wayne Drake, Director, Asia, Pacific and Americas Directorate, U.S. Army Security
Assistance Command
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Colonel Thomas Swaren, Director, Mideast Africa and Central Asia Directorate, U.S. Army
Security Assistance Command
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Security Assistance Command
Mr. Russell Neydl, Director, Operations and Logistics Directorate, U.S. Army Security
Assistance Command
Ms. Garnetta Beal, Director, Information Management Directorate, U.S. Army Security
Assistance Command